



Matanuska-Susitna Borough Trail Care Volunteer Program

----- TRAIL CARE AGREEMENT

This Trail Care Agreement (hereinafter "Agreement") is made between the Matanuska-Susitna Borough (hereinafter "MSB"), whose mailing address is 350 East Dahlia Avenue, Palmer, Alaska 99645 and the **Trapper Creek Glen Homeowners Association**. (hereinafter "Trail Care Crew") whose mailing address is c/o John Quinley, Secretary Trapper Creek Glen HOA, 1812 Bowdoin Circle, Anchorage, Alaska 99508.

1. Trail/ trail system

The Trail Care Crew agrees to take part in the Matanuska-Susitna Borough Trail Care Program and contribute toward developing, enhancing and maintaining the **Mile 118 Trail and the Mile 120 Trail** identified in **Exhibit A**. These trails are located across MSB parcels 26N05W06A001, 26N05W06B001, 26N05W07A001, 26N05W07B001 in Township 26 North, Range 05 West, Sections 06 and 07, 26N06W01A001, 26N06W12A001 in Township 26 North Range 06 West, Sections 01 and 12, and 27N05W30A001, 27N05W30B001 in Township 27 North, Range 05 West, Section 30, Seward Meridian.

2. General trail care

The Trail Care Crew agrees to maintain and care for the adopted trail(s) under the terms of this Agreement and the MSB Trail Care Program.

The Trail Care Crew agrees to monitor and care for the adopted trail(s) at a frequency that will meet the goal of the MSB Trail Care Program. The frequency of trail care will depend on the individual trail and its use, however, it is expected that the Trail Care Crew will perform inspections once a month, and more often during periods of heavy recreational use.

The Trail Care Crew agrees to perform and supervise the following work on the adopted trails used during the snow free months:

- Clean up and dispose of litter
- Place and maintain adequate signage
- Maintain erosion structures, and correct minor erosion problems
- Maintain bridges, boardwalks and other water crossings
- Control vegetation within the trail corridor
- Maintain the trail surface for safe and enjoyable travel

For trails groomed for winter use, the Trail Care Crew agrees to:

- Groom the trails when sufficient snow cover exists
- Keep the trail corridor free from debris and obstacles
- Maintain adequate signage for safe travel by all users

3. Agreement term

This agreement is valid from the date of execution by all parties for a period of three years. The Agreement may be renewed as long as the Trail Care Crew has performed in accordance with the Agreement and program rules.

4. Age requirements

Trail Care Crew volunteers must be at least 12 years old. Parents or guardians must sign for any Trail Care Crew volunteer who is a minor (12-17 years old). Minors shall be supervised at all times. One supervisor over the age of 21 is required for every six minors.

5. Safety

The Trail Care Crew shall be prepared to respond to emergencies. It is recommended that crews carry a first aid kit when performing trail maintenance; have a mobile phone available; and know the nearest location of emergency service facilities.

6. MSB assistance

The Trail Care Crew shall request assistance from the MSB Parks and Trails Division for help with trail work that the Trail Care Crew considers to be beyond their capability or resources. The MSB shall find supplementary volunteer work parties, or MSB staff to assist the Trail Care Crew.

The MSB will provide tools, equipment, materials, trail signs, trail markers, trailhead kiosks, gates, trailhead parking facilities and assistance with trail development when funds are available and appropriated.

Where applicable, the MSB will provide enforcement of trail and land use rules.

7. Trail conditions and reporting

The Trail Care Crew agrees to provide annual reports to the MSB on the type and dates of trail care performed by the crew, assessment of the trail conditions, and recommendations for future trail care, trail enhancement projects and equipment needs.

8. Cancellation

This Agreement may be cancelled at any time within the term by the Trail Care Crew or MSB, with 30-days notice to the other party to this Agreement.

9. Operational needs

The MSB and the Trail Care Crew agree and understand that all activities and functions under this Agreement, for both the MSB and the Trail Care Crew, are subordinate to, and subject to, the operational needs and governmental responsibilities of the MSB.

10. Beetle-killed Spruce

The Trapper Creek Glen Homeowners Association may cut and remove danger spruce trees from MSB property within 100 feet of the existing trail corridors identified in this agreement. Danger spruce trees may be removed from the cutting site for personal use within the Trapper Creek Glen Subdivision. All spruce limbs and tops left on the property must be reduced to 4" diameter or less on both ends.

11. Agreement and Liability Waiver

All volunteers working under this Agreement must sign the 'MSB Trail Care Volunteer Release, Hold Harmless and Indemnification Agreement'. The Trail Care Crew agrees to keep an up-to-date register of individual volunteer names and addresses for emergency purposes, and for recognition by the MSB.

12. Agreement administration

- a) The Community Development Department Director or designee will be the representative of the MSB administering this agreement. Correspondence and communications shall be made to:
MSB Community Development Department
350 E. Dahlia Avenue
Palmer, Alaska 99645

- b) The Trail Care Crew's activities shall be supervised and/or directed by the Trapper Creek Glen HOA. Correspondence and communications shall be made to:
Trapper Creek Glen Homeowners Association
c/o John Quinley, Secretary
1812 Bowdoin Circle
Anchorage, Alaska 99508
ljohnquinley@gmail.com
907-602-1108

I have read the foregoing Agreement, understand it, and agree to abide by it and all applicable statutes, ordinances, rules, and regulations when performing under this Agreement.

TRAIL CARE CREW – Trapper Creek Glen Homeowners Association

Print name of representative/supervisor

Signature

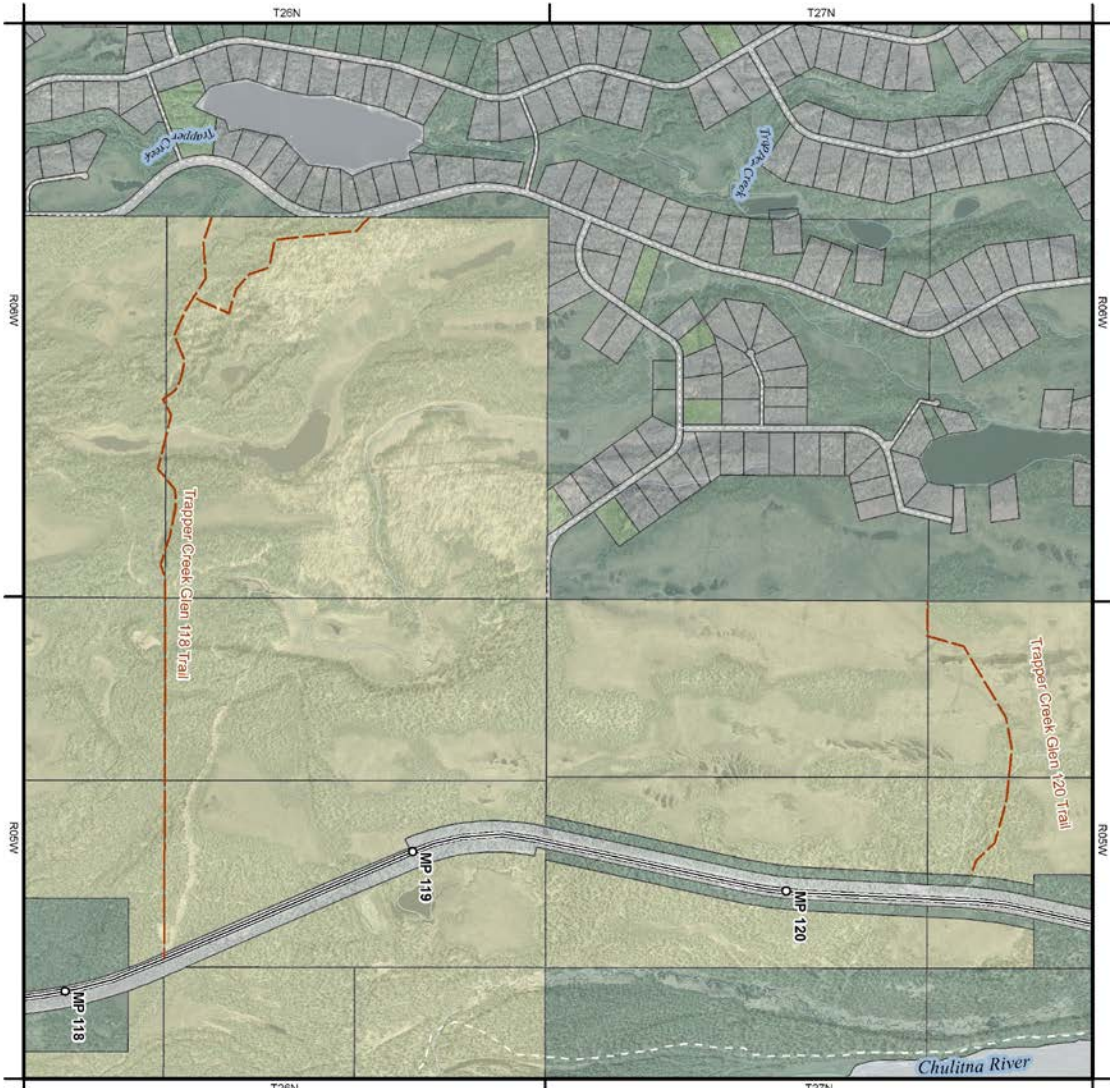
Date

Thank you for caring for trails. With your help, trails can be safe, clean, and enjoyable. Your donation of labor, care and attention benefits the whole community, and is greatly appreciated!


MATANUSKA-SUSITNA BOROUGH – Community Development Department

Eric Phillips, Director

Date

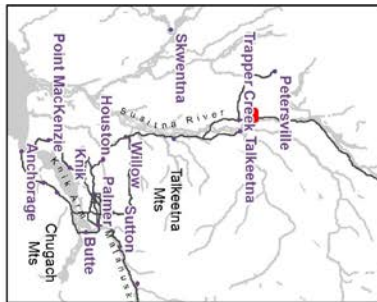
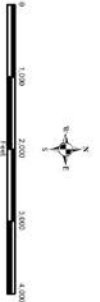


**Matanuska - Susitna Borough
Land and Resource
Management Division**



**Trapper Glen
Homeowners Association
Milepost 118 Trail and
Milepost 120 Trail**

— ADOPTED TRAILS

Date: April, 2016
 Sources: MSB GIS, MSB LAND AC/DOT
 Topographic Data: 1:25,000
 Author: MSB L.R.M.D.

**Volunteer Trail Crew
WAIVER AGREEMENT**

I am acting as a VOLUNTEER for _____ and agree to release and hold harmless the Matanuska-Susitna Borough
(Organization name)
 and its employees, officers, and agents for any claim or claims which might arise out of any incident connected with or in any way related to
 participation at the _____; and I agree to release and hold harmless the Matanuska-Susitna Borough, and its
(trail/event name)
 employees, officers, and agents for any claim or claims arising out of any incident connected with or in any way related to the undersigned's
 participation in the including claims for personal injury, property damage, or any other type of harm or injury, made or asserted by any other
 person(s) against the Matanuska-Susitna Borough.

ACKNOWLEDGED:

PRINTED NAME & SIGNATURE	ADDRESS	DATE	# OF HOURS VOLUNTEERED

TRAIL STATUS REPORT

EVALUATOR: _____

TRAIL NAME: _____

TRAIL DISTANCE _____ DATE OF EVALUATION: _____

TRAIL LOCATION _____ (please attach map)

General condition of TRAILHEAD:

	INADEQUATE	ADEQUATE	SUGGESTIONS:
SIGNAGE			
PARKING			
LITTER CONTROL			
TOILET FACILITY			

General condition TRAIL SIGNS:

	TYPE OF SIGN	LOCATION OF SIGN	SUGGESTIONS:
MISSING			
VANDALIZED			
CONFUSING			
POORLY PLACED			
NEEDED			

General condition of TRAIL:

	* TRAIL MILE (S)	EXPLANATION/SUGGESTIONS:
EXCESSIVE LITTER		
EXCESSIVE ROOTS OR ROCKS		
RUTTED		
POOR DRAINAGE		
TRAIL BRAIDING Multiple trails to avoid wet areas		
NEEDS CLEARING overgrown		
TRAIL OBSTRUCTED		
TRAIL DAMAGED		

* Indicate location of trail damage, need for signage or other problems on map

SUGGESTIONS/RECOMMENDATIONS FOR TRAIL MAINTENANCE OR ENHANCEMENTS: